

LISMORE

COMMUNITY TRANSPORT



A Scottish Charitable Incorporated Organisation.

Charity Number SCO30469

Board of Trustees Meeting held in the Hall

April 11th 2022 11am

Present: Douglas Thorburn, Roger Dixon-Spain, Gilly Dixon-Spain, Carol Wormleighton, Clare Howarth, Dot Hay

Apologies: Amy Bowman

Douglas and Clare were welcomed as new directors

Minutes of meeting held 1st March were read.

Correction 1 -It was felt that contrary to what had been minuted regarding not approaching Glensanda for financial help at this time, a letter should be sent.

Correction 2 – In the financial update an error was corrected from “a total of £2714” to “a total of £1152”.

The minutes were approved. Proposed Roger D-S, Seconded by Duncan Drysdale

Minutes of the AGM held 23rd March 2022 7pm in the Hall were read out and approved. Proposed by Gilly Dixon-Spain, seconded by Duncan Drysdale.

Matters arising from meeting held 1st March and the AGM on 23rd March

- 1) Gilly D-S reported that the CalMac decal is now displayed on the vehicle.
- 2) A PVG is not required by drivers to transport any adults.
- 3) Roger has written to Noelle Odling thanking her for her donation.
- 4) A communication via messenger has also been sent to Iris Piers.
- 5) A membership pack has been sent to all new members.
- 6) Duncan Drysdale will ask Ian Mackinnon if he will resume regular oil checks etc. of the vehicle.

Treasurer's Report

There is a healthy balance of £13140.

CalMac has written indicating they would like a progress report later in the year following their donation of £2,000.

Douglas Thorburn questioned the present use of the Community Bus. Has it changed from its original aim? The fact that the use of the service had dropped owing to the decline in the elderly population over the past couple of years was discussed. Also, the period when the Covid epidemic was at its peak meant that the vehicle could not be used, neither could there be fund raising events. These factors led to a substantial loss of income for the charity. Opening up the possibility of any resident of the island over 16 being eligible to become a member of the organisation has not radically changed its aims. However, even though many people have signed up for membership, there have been no actual journeys taken by new members. Clare Howarth suggested that people be reminded on the facebook island community noticeboard when the Community Bus would next be going to Oban. It was noted that all members will be emailed a monthly schedule.

Vehicle Issues

Frances Willis has applied to become a driver and she is now a member.

Roger D-S reported that there is some rust on the roof of the vehicle. It was felt that this should be dealt with professionally. Carol W will book the vehicle in to C&J Auto Repairs and avoid dates when it is in use. If necessary own cars users can cover its absence.

Gilly D-S pointed out that the back window, which can be 'sticky', works well now if pulled inward when squeezing the grips.

Section 19 license regulations.

There was a discussion regarding sub-sections of the Section 19 regulations. In order for under 16year-olds and temporary refugees to be eligible. We may have to apply for further groups to be included. We currently have class A class B and class C

Class A - members of the body holding the permit. Class B - persons whom the body exists to benefit, and persons assisting them. Class C - disabled persons (as defined in the Disability Discrimination Act 1995) or persons who are seriously ill and persons assisting them. Class D - pupils or students of any school, college, university or other educational establishment and staff or other helpers accompanying them. Class E - persons living within a geographically defined local community, or group of communities, whose public transport needs are not met other than by virtue of services provided by the body holding the permit. Class F - any other classes of persons specified in the permit.

Some information gathering will be done before the next meeting

Car Seats and Booster Seats for young children.

Duncan Drysdale will check the insurance regulations regarding young children in the care of an adult/parent in the vehicle.

Up-to-date car seats and booster seats would be required, either provided by the charity or the parents. This will be discussed further at a subsequent meeting.

Safeguarding policy

Gilly D-S has prepared a safeguarding policy.

The **Health and Safety policy** requires updating.

Letter to the Community Trust in support of the proposed building of two new houses for (affordable) rent at Achnacroish. Roger D-S has written a letter which he read out. It was approved by the meeting and Roger was thanked.

AOB

Clare Haworth would like First Aid training for Trustees/Drivers to be on the Agenda of the next meeting.

Date of next meeting 8th June 7pm in the Hall

Changed to 29th June