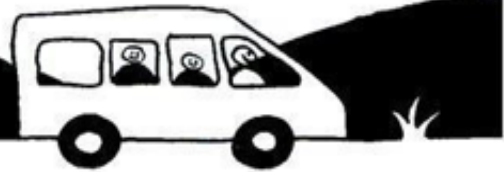


LISMORE

COMMUNITY TRANSPORT



A Scottish Charitable Incorporated Organisation.

Charity Number SCO30469

## **BOARD of TRUSTEES MEETING held in the HALL 10<sup>th</sup> October 2022 7pm DRAFT MINUTES**

**Present:** Gilly Dixon-Spain, Roger Dixon-Spain, Carol Wormleighton, Clare Haworth, Dot Hay, Douglas Thorburn and Duncan Drysdale on Zoom

**Apologies:** Amy Bowman, Mary MacDougall

**Minutes of last meeting held 11<sup>th</sup> August**

Proposed by Roger D-S, Seconded by Clare H

### **Matters Arising**

-Safeguarding Policy. There is now a copy in the vehicle along with a notebook for recording incidents and a flow chart guiding drivers on how and when to act.

-The repair of surface rust on the vehicle has been completed by Gilly D-S and the MOT was done in September.

- Douglas Thorburn reported that the Application for a grant of £51,661.20 from the Energy Saving Trust for an EV was successful. Gilly D-S will write a formal acceptance letter before 19<sup>th</sup> October as stated in the conditions. There will be a deposit of £5000 to pay before the estimated delivery of late January, this can be met out of funds and reclaimed via the grant. There is also a requirement that there must be 3 quotes for a charging point installation at the Hall (from Charge Point approved electrical contractors on the EST list) obtained within 30 days from accepting the grant offer. This has

already been initiated in the summer with a member of the Hall Committee with whom Gilly will now further liaise. There is still a decision to be taken by the Hall in choosing a suitable site for the installation, whether it should be alongside the Hall, or in the car park opposite which involves digging up the road. There may also be planning permission required.

Gilly and Roger D-S will consult with Ronnie McColl, civil engineer, who is working on the island at present, about the various options. Clare H has an Argyll and Bute approved business EV charging point at her bunkhouse which she offered for temporary use if this was helpful.

Douglas will circulate all the details of the grant offer and the persons to contact to progress it further.

It was agreed that Community Transport funds could help towards the cost of installation of the charging point if necessary. Sale of the present vehicle, which is estimated to be around £5,200, will boost funds.

### **Knapdale Trip**

Amy Bowman has arranged to hire the Community Bus, along with a group of 7 other Lismore residents, to go to Knapdale on 19<sup>th</sup> November. It will require that all passengers be members of the organisation and that one of the group be a registered driver. Gilly D-S volunteered to train a new driver. The trip was costed and, including fuel and the vehicle ferry fare, each passenger will be required to pay the organisation £6. They will pay their own ferry costs.

Amy has undertaken to make sure the vehicle is left clean, and the driver will be asked to fill in the log of their trip. The vehicle will be full of fuel before they leave.

### **Cancellation costs of ferry**

Following a previous letter to Calmac earlier in the year, Gilly D-S said she would write again to ask that Lismore Community Transport could be exempt from paying ferry cancellation costs. Nearly all Oban journeys are currently for elderly or disabled members of the community who need to go to the mainland for a

variety of reasons, and cancellations are only made if there is illness.

### **Financial Report**

Duncan Drysdale, who was present on Zoom for the meeting, reported that the current bank balance in the Virgin Money account (Clydesdale) stands at £4,793. The £2,000 donation from Glensanda has helped greatly. The Triodos account stands at £10,368. Bills for the MOT and road tax were paid last month. Duncan thanked Ian MacKinnon for taking the car to Gunn's Garage and reported that Ian recommends that the vehicle have its next service in December which will be the year anniversary from the last time.

Day-to-day basis running costs are being covered. -

Fuel and ferry costs amount to £707 and

Fares and donations amount to £918

Triodos rates have risen slightly from 0.4 to 0.55.

Any transfer of funds from Virgin to Triodos will be discussed at the next meeting.

### **Date of next meeting**

**Friday 28<sup>th</sup> October at 6pm in the Hall**